



EMERGENCY MANAGEMENT COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, April 15, 2021 at 12:00 PM

VIDEOCONFERENCE MEETING

This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at acunningham@cityofdrippingsprings.com no later than 4:00 PM on the day the meeting will be held.

The Emergency Management Commission respectfully requests that all microphones and webcams be disabled unless you are a member of the Commission. City staff, consultants and presenters, please enable your microphone and webcam when presenting to the Commission.

Agenda

MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

Join Zoom Meeting

<https://us02web.zoom.us/j/81646727993?pwd=bDdweDJaVTQ4WHd1d2t2OEVoNXp3dz09>

Meeting ID: 816 4672 7993

Passcode: 338637

Dial Toll Free:

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Find your local number: <https://us02web.zoom.us/j/81646727993>

Join by Skype for Business: <https://us02web.zoom.us/skype/81646727993>

CALL TO ORDER AND ROLL CALL

Commission Members

Bonnie Humphrey, Chair

Bill Little, Vice Chair

Kay Allen

Roman Baligad

Scott Collard

Gordon DeWitte

Ron Hood

Mike Jones

Doug Fowler
Curt Marek
Dillon Polk

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

MINUTES

- 1. Discuss and consider approval of the February 25, 2021 Emergency Management Commission regular meeting minutes.**

BUSINESS

- 2. Discuss and consider possible action regarding the Emergency Management Commission Fiscal Year 2022 Budget request and recommendation.**

STANDING COMMITTEE REPORTS

- 3. Emergency Management Coordinator Report**
Roman Baligad, Emergency Management Coordinator
- 4. Planning Committee Report**
- 5. Finance Committee Report**
- 6. Public Relations Committee**
- 7. Logistics Committee Report**
 - Generator Subcommittee
 - VOAD Subcommittee
- 8. Operations Committee Report**

UPCOMING MEETINGS

Emergency Management Commission Meetings

May 20, 2021 at 12:00 p.m. June 17, 2021 at 12:00 p.m.

July 15, 2021 at 12:00 p.m.

City Council Meetings

April 20, 2021 at 6:00 p.m.

May 11, 2021 at 6:00 p.m.

May 18, 2021 at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

Due to the Texas Governor Order, Hays County Order, City of Dripping Due to the current Public Health Emergency and guidance from the Texas Governor including the current Disaster Declarations by the Governor and the City of Dripping Springs, and Center for Disease Control guidelines related to COVID-19, the City will continue with meetings conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **April 9, 2021 at 1:00 PM**.*

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



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City of Dripping Springs

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MINUTES

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CALL TO ORDER AND ROLL CALL

Commission Members

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Bill Little, Vice Chair

Kay Allen

Roman Baligad

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Ron Hood

Mike Jones

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Curt Marek

Dillon Polk

Staff, Consultants & Appointed/Elected Officials

Records Management Clerk Sherry Canady

With a quorum of the Commission present, Chair Humphrey called the meeting to order at 12:04 p.m.

PLEDGE OF ALLEGIANCE

Chair Humphrey led the Pledge of Allegiance to the Flag.

PRESENTATION OF CITIZENS

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No one spoke during Presentation of Citizens.

MINUTES

1. Discuss and consider approval of the Emergency Management Commission regular meeting minutes.

- a) June 16, 2020 Minutes
- b) October 15, 2020 Minutes
- c) January 21, 2021 Minutes

A motion was made by Commissioner Allen to approve the June 16, 2020, October 15, 2020 and January 21, 2021 Emergency Management Commission regular meeting minutes. Commissioner Hood seconded the motion which carried unanimously 11 to 0.

BUSINESS

2. Discussion and possible action regarding the Emergency Management Commission recommendations for the Fiscal Year 2022 Budget.

Chair Humphrey directed Commissioners to send their budget request to her and Roman Baligad for inclusion in the draft budget for discussion.

STANDING COMMITTEE REPORTS

3. Emergency Management Coordinator Report *Roman Baligad, Emergency Management Coordinator*

Weather Update

- City Hall was closed due to road conditions or employees were working from home
- City response – Roman and Bonnie utilized Web EOC

- Additional Web EOC training would be helpful
- The Methodist Church served as a shelter. Chair Humphreys and Commissioner Little worked to get the shelter in place. Used the main church due to fireplace.
- Mayor Foulds and Commissioner Fowler provided firewood at the church which allowed heat during rolling outages. Five families, a total of fifteen people stayed overnight.
- Hays County donated 16 cots to the shelter
- Commissioner Little was able to provide diesel fuel through JJ Kuentz
- Hays County provided 140 gallons of water and HEB provided 288 bottles of water
- City weather damage - Ranch Park received the brunt of the damage with busted pipes and broken fire alarm system. City Parks, Founders and Sportplex had pipes burst. Damage at soccer field due to someone doing doughnuts on field and a light pole on Mercer St. knocked down due to icy streets

COVID Update

- Ranch Park hosted the Hays County vaccine clinic Monday and Tuesday. Monday was flawless but Tuesday posed major traffic issues due to social media posts saying there were extra vaccine doses and no appointment necessary.

4. **Planning Committee Report** – Noting to report at this time.

5. **Operations Committee Report**

Commissioner Scott Collard reported on ESD 6:

- Coordinated with ESD 1 to make sure all calls were triaged appropriately
- Line down calls were passed onto PEC
- Loss of communications building and had to move out. Due to down communications a
A firefighter assumed communication position by staying at the station for four days around the clock taking calls and listening to radio reports
- 50% of sprinklers in buildings not working due to busted pipes and alarms are malfunctioning
- Sent a team of tenders to Austin to assist with getting water to dialysis centers
- Took large apparatus off road and used brush trucks, No damages to equipment or injuries to staff. Most equipment in service.

Commissioner Bill Fowler reported on ESD 1:

- Assisting ESD 6
- Challenges due to roads not accessible either due to steep icy roads or trees causing ambulances to not be able to go down the road.
- Fuel issues – two units were rotating taking people to hospital in Austin. While there they could get fuel.
- Lost a facility due to well freezing. Had to work out of facility on EMS Drive.
- Call volume around 20 a day
- Thanks to ESD 6 for their brush trucks that could get around
- Incredible teamwork

Commissioner Ron Hood reported on Pct 4 Constables Office:

- Not as prepared as expected
- Officers not able to get to office due to feeder roads. Only two officers on the road, officers not able to get to office. Solution for future officers volunteer to stay at office overnight.
- Call volume at sheriff's office was off the chart the first two days.

Commissioner Jones reported on Hays County OES:

- EOC was virtual
- Generator worked but auto transfer switch did not transfer power to building. Emergency battery provided power for 5 hours.
- Electric and water issues at Dispatch office caused them to evacuate.
- Evacuated 85 seniors from Creek Side Village
- Distributed water pallets to municipalities
- \$6.9 million grant available for rent and utility assistance
- County may become the distributor of the COVID vaccine and allocate to the pharmacies to administer the shot.

6. Logistics Committee Report – Noting to report at this time.

- a) Generator Subcommittee
- b) VOAC Subcommittee

7. Public Relations Committee – Noting to report at this time.**8. Finance Committee Report– Noting to report at this time.****UPCOMING MEETINGS****Emergency Management Commission Meetings**

March 18, 2021 at 12:00 p.m.

April 15, 2021 at 12:00 p.m.

May 20, 2021 at 12:00 p.m.

City Council Meetings

March 9, 2021 at 6:00 p.m.

March 16, 2021 at 6:00 p.m.

ADJOURN

Via unanimous consent, the Commission adjourned this regular meeting at 12:59 p.m.

FY21
STAFF BUDGET REQUEST

Item 2.

Name- Roman Baligad **Dept- Emergency Management**

Training/Travel

Item Priority	Item Description	Vendor	Justification	Date/Location	Cost per Unit	# of Units	Unit Type	Total (\$)	Registration	Hotel	Mileage/Air
	TX EM Conference	TDEM		May 2022/ San Antonio				\$ 975.00	\$200.00	\$500.00	\$100.00
	Misc FEMA/State	FEMA						\$1,000.00			
Total Budget Training/Travel Request:									\$ 1,975.00		

IT Equipment/Software

Item Priority	Item Description	Vendor	Justification	Cost per Unit	# of Units	Unit Type	Total (\$)
	VOIP phone system for emergency phone number		Hotline number for emergency information during an event	\$50	1	Year	\$600
Total Budget IT/SoftwareRequest:							\$600

Maintenace

Item Priority	Item Description	Vendor	Justification	Cost per Unit	# of Units	Unit Type	Total (\$)
	CH Fire Alarm Monitoring and testing	Cothrons Security		\$611	1		\$611
	Streaming Service	Fubu	News and weather channels	\$80	12		\$960
	AED Servicing		City owned AED's	\$1,507	1		\$1,507
	Public Realtions materials			\$2,000	1		\$2,000
	Emergency Generator Maintenance		DSRP Emergnecy generator	\$2,000	1		\$2,000
	Motorola Radio		Emergeny Communication	\$390	1		\$390
	LCRA Radio Service		Emergeny Communication	\$479	1		\$479
	Portable Satelite Internet Service		Emergeny Communication	\$945	1		\$945
	DSRP Ethernet		Emergeny Communication	\$708	1		\$708

FY21
STAFF BUDGET REQUEST

Item 2.

	DSISD Radio Service		Emergency Communication	\$1,728	1		\$1,728
Total Maintenance Request:							\$11,328

New & Replacement Purchases

	Uniforms						\$1,180
	- new logo digitized	\$65	1	\$65			
	- blank patches	\$1	100	\$115			
	- embroidery for patches	\$20	50	\$1,000			
	Portable emergency generators			\$1,000	2		\$2,000
	Storage unit			\$150	12		\$1,800
	UPS Replacement Batteries			\$100	2		\$200
	Diesel fuel storage tank lease and fuel			\$5,000	1		\$5,000
	Unleaded fuel storage tank lease and fuel			\$5,000	1		\$5,000
	Generator for City Hall with transfer switch and wiring			\$25,000	1		\$25,000
	Mast for Amateur (HAM) radio, (1 permanent, 1 portable)			\$8,000	1		\$8,000

Total New & Replacement Purchases Request:							\$48,180
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Total Emergency Management Budget Request \$ 62,083

FY21
STAFF BUDGET REQUEST

Item 2.

Per Diem
\$ 175.00

FY21
STAFF BUDGET REQUEST

Item 2.